

## Palm Training Program

### *Program Overview*

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This program is designed for new and existing users of handhelds using Palm OS software who are looking to increase his/her productivity with the tool. The program guides you through critical handheld basics and works you up to more advanced Palm features. From the out of the box experience to daily use of the unit we'll show you how to utilize the resources available to you. The course will show you how to get started with your Palm Pilot, maximize the use of the unit, and take care of it.

### *Prerequisites*

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For the new and existing Palm users and for those who do not own a handheld and are considering a purchase are also encouraged to attend.

### *Topics Include*

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Basic	Advance
- Using built-in applications: Date Book, Address Book, To Do List, Memo Pad, Mail and Expense	- Setting a password
- Using Graffiti handwriting recognition	- Hiding and masking personal data
- Palm Desktop and HotSync synchronization	- Performing hard and soft resets
- Installing and removing software	- Reading novels
- Beaming with other handheld users	- Reading newspaper
- Palm Accessories	- Word processing on Palm
- Informational websites	- Viewing and typing Chinese
	- Using Palm OS Emulator on PC

### *About Palmary Solutions*

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Palmary Solutions is a provider of efficient mobile technology solutions. We provide a wide-range of professional services, focusing on PDA applications development and consulting on PDA solutions. If you want to learn more about Palmary Solutions, please visit <http://www.palmary.com.hk> or email to [info@palmary.com.hk](mailto:info@palmary.com.hk).